



# PubMed and Setting Up Your MyNCBI Account

Learning Resource Center  
Orientation Module 3a



## Summary and Takeaways from Modules 1 & 2

**You should have carefully read the PowerPoint for Modules 1 & 2. Here is what we covered:**

- Search our paid subscription databases before you Google
- Break your research question into basic concepts and brainstorm for synonyms
- Use the Tinker Toy method
- MeSH terms are a useful tool
- Look for the PDF symbol and the Full Text Finder link
- Take advantage of LibKey Nomad
- Never pay for an article
- Check Google Scholar & Google for full text
- Contact your librarians for help





# Learning Objectives for Module 3a: PubMed and MyNCBI

- Set up your MyNCBI account
- Learn the advantages of having an account

## My NCBI

[Customize this page](#) | [NCBI Site Preferences](#) | [Video Overview](#) | [Help](#)

### Search NCBI databases

Search : PubMed

Hint: clicking the "Search" button without any terms listed in the search box will transport you to that database's homepage.

### My Bibliography

Your bibliography contains [24 items](#).  
Share your bibliography with this URL:  
<https://www.ncbi.nlm.nih.gov/myncbi/1Ze0crdUxn6Q6/bibliography/public/>

#### Delegated Bibliographies

| Bibliography                                  | Items | Sharing |
|---|-------|---------|
| <a href="#">Karen Newmeyer's bibliography</a> | 24    | public  |

[Manage My Bibliography »](#)

### Recent Activity

| Time        | Database | Type   | Term                         |
|-------------|----------|--------|------------------------------|
| 24-Mar-2023 | MeSH     | search | <a href="#">lung cancer</a>  |
| 24-Mar-2023 | MeSH     | search | <a href="#">chemotherapy</a> |

### Saved Searches

| Search Name  | What's New | Last Searched   |
|--|------------|-----------------|
| <b>PubMed Searches</b>   |            |                 |
| <a href="#">Rocky Mountain University of Health Professions...</a> |            | 4 25 days ago   |
| <a href="#">Rocky Mountain University of Health Professions...</a> |            | 145 5 years ago |

[Manage Saved Searches »](#)

### Collections

All bibliographies and Other citations are now in [My Bibliography](#)

| Collection Name           | Items                   | Settings/Sharing        | Type     |
|---------------------------|-------------------------|-------------------------|----------|
| <a href="#">Favorites</a> | <a href="#">edit</a> 16 | <a href="#">Private</a> | Standard |

[Manage Collections »](#)

### Filters

Filters for: PubMed (2 active)

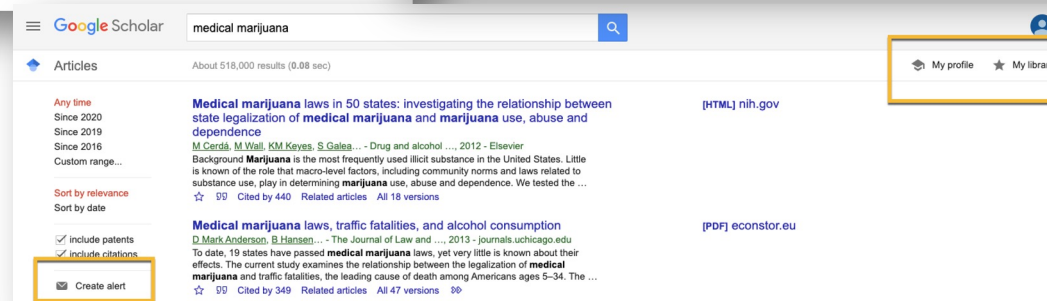
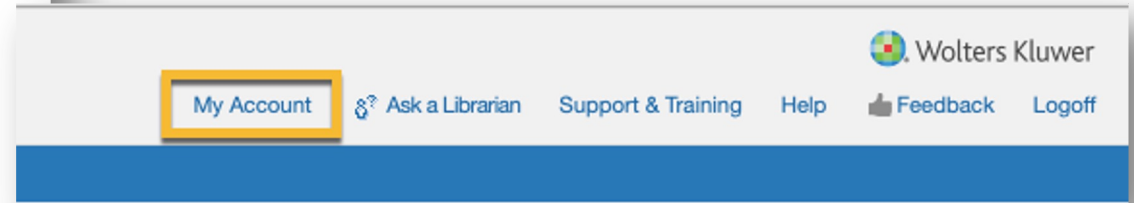
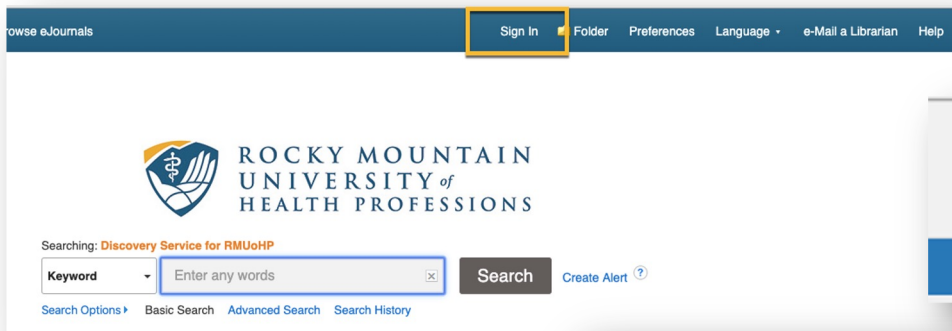
| Active | Name | Type |
|--------|------|------|
|--------|------|------|

[Manage Filters »](#)



# What Does a MyNCBI Account Do?

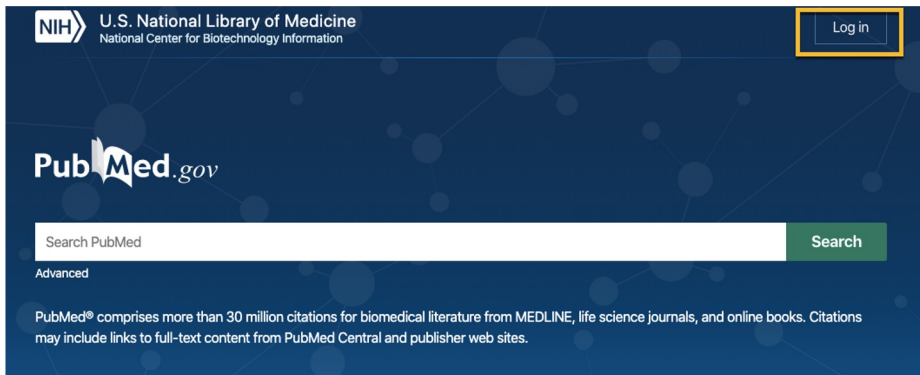
All databases allow the creation of a personal account within our institutional account. They let you save searches, set up alerts, and create bibliographies. This is true of EBSCO, Ovid, and Google Scholar.



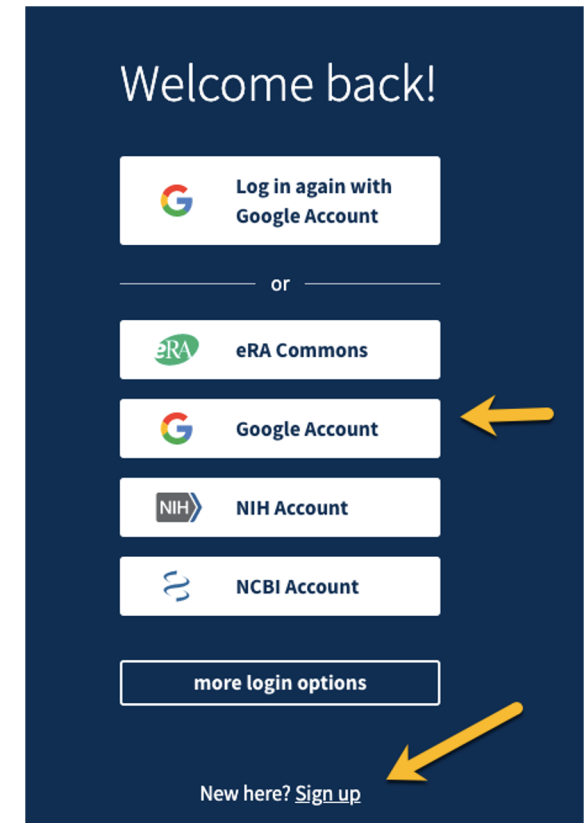


# Setting up a MyNCBI Account

To set up a MyNCBI account, in PubMed, click on Log in.



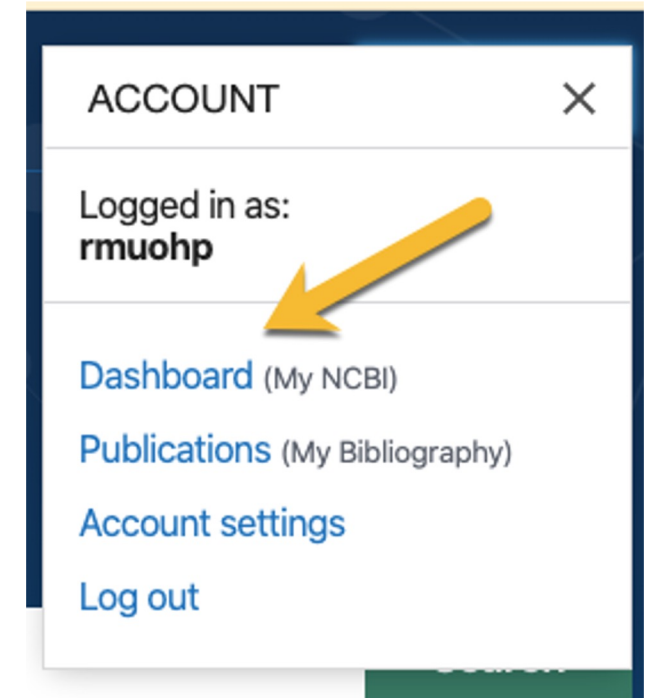
Because I already have an account, it says “Welcome back!” You can use your Google account (your student RMU email is a Google account) or create a new account. Be aware that RMU doesn’t have any control over NCBI. We can’t reset passwords.





# Access Your Account

PubMed now shows my account name, which, in my case, is rmuohp. Click on your username. Click on Dashboard.





# Tour of My NCBI

You can customize  
your site, upper  
right-hand corner  
create  
Bibliographies, see  
your Recent  
Activities and any  
Saved Searches.

## My NCBI

**Search NCBI databases**

Search :

Hint: clicking the "Search" button without any terms listed in the search box will transport you to that database's homepage.

**My Bibliography**

Your bibliography contains 24 items.  
Share your bibliography with this URL:  
<https://www.ncbi.nlm.nih.gov/myncbi/1Ze0crdUxn6Q6/bibliography/public/>

**Delegated Bibliographies**

| Bibliography                                  | Items | Sharing |
|---|-------|---------|
| <a href="#">Karen Newmeyer's bibliography</a> | 24    | public  |

[Manage My Bibliography »](#)

**Recent Activity**

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[Customize this page](#) | [NCBI Site Preferences](#) | [Video Overview](#) | [Help](#)

**Saved Searches**

| Search Name  | What's New | Last Searched |
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[Manage Saved Searches »](#)

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| Collection Name           | Items                   | Settings/Sharing        | Type     |
|---------------------------|-------------------------|-------------------------|----------|
| <a href="#">Favorites</a> | <a href="#">edit</a> 16 | <a href="#">Private</a> | Standard |

[Manage Collections »](#)

**Filters**

Filters for:

| Active | Name | Type |
|--------|------|------|
|--------|------|------|

[Manage Filters »](#)



# Set up Preferences

## My NCBI

[Customize this page](#) | [NCBI Site Preferences](#) | [Video Overview](#) | [Help](#)

### Search NCBI databases

Search : PubMed

Search

### Saved Searches

Search Name

What's New

Last Searched

PubMed Searches

In the top right, click on NCBI Site Preferences



National Library of Medicine  
National Center for Biotechnology Information

rmuohp

My NCBI » Preferences

[Preferences help](#)

**Note:** Your account password, email address, and linked accounts are managed in the [Account Settings](#) page. You can also access this page by clicking on your hyperlinked username at the top right of NCBI web pages.

### Common Preferences

Username: rmuohp  
[Highlighting](#): Light Yellow  
[Shared Settings](#): Highlighting, Outside Tool, Filters

### PubMed Preferences

[Filters & Icons](#): 2 items  
[Outside Tool](#): Rocky Mountain University of Health Professions  
[Author information](#): Off  
[Result Display Settings](#): Summary

Under PubMed Preferences, click on Outside Tool






# Set up Filters

Click on “R” at the top of the page to jump to the Rs. You will still need to scroll down to find Rocky Mountain University.

Click to box to the left. That is it. You are done. There is no “submit” button.  
  
Return to PubMed.

 **National Library of Medicine**  
*National Center for Biotechnology Information*

My NCBI » Outside Tool Preferences

An institution may use [Outside tool](#) to create a link on all PubMed citations to its local service.

Select an institution to activate their Outside Tool. You may select up to five institutions. Please contact your institution for an explanation of its service.

Selected tool(s): **Rocky Mountain University of Health Professions** [clear all](#)

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Show All

☐ 30 Bond St., Toronto, Ontario M5B 1W

☐ 360Link

☐ 3M Library Portal (ATLAS)

☐ A.T. Still Library - [website](#)

☐ Aalborg University

☐ AalborgUH

☐ Rockefeller University Rita and Frits Markus Library

☐ Rockford University - Howard Colman Library - [website](#)

☐ Rockhurst University Greenlease Library, MO - [website](#)

☒ Rocky Mountain University of Health Professions - [website](#)

☐ Rocky Vista University – Frank Ritchel Ames Memorial Library - [website](#)

☐ Roger Williams Medical Center - [website](#)

☐ Roger Williams University Library - [website](#)

☐ Rollins College, Olin Library



# Outside Tools Allow You to See RMU Full-Text

The Outside Tool links your account with our full text holdings.

Review

> Expert Rev Neurother. 2019 Mar;19(3):195-209.  
doi: 10.1080/14737175.2019.1580145. Epub 2019 Feb 27.



## Objective and biological markers in bipolar spectrum presentations

Trisha Chakrabarty <sup>1</sup>, Lakshmi N Yatham <sup>1</sup>

Affiliations + expand

FULL TEXT LINKS

 View full text

 RMU: FULL TEXT OPTIONS

ACTIONS

“

Cite



Click on “Full Text Option” to reach the full-text, or a link to request that article through Interlibrary Loan.



# MyNCBI: Summary

## Takeaways:

- All databases personal account creation
- MyNCBI lets you:
  - Save Searches
  - Create bibliographies
  - Set up outside tools to link to RMUoHP full text holdings
- As always, contact your librarians with your questions





## Next Steps

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### **Completed PowerPoint**

- Developing a Research Strategy
- Finding Full Text

### **More PowerPoint**

- Research tools
  - Embase
  - ProQuest



ROCKY MOUNTAIN  
UNIVERSITY *of*  
HEALTH PROFESSIONS

1800 South Novell Place, Provo UT 84606

801.375.5125

[rm.edu](http://rm.edu)